

GUIDELINES FOR COMPETITIONS & EVENTS

USE OF PHOTOGRAPHIC EQUIPMENT

Scope

- Scottish Volleyball will take all reasonable steps to promote the safe use of photographing and filming at all events and activities with which it is associated. However, Scottish Volleyball has no power to prevent individuals photographing or filming in public places.
- Scottish Volleyball reserves the right at all times to prohibit the use of photography, film or video at any event or activity with which it is associated.

Notification

- Parents/carers and children will be informed they may, from time to time, be photographed or filmed whilst participating in Volleyball. This could be for one of the following reasons:
 - (i) Video footage for performance development.
 - (ii) Media coverage of an event or achievement.
 - (iii) Promotional purposes e.g. website or publication.
- Materials promoting events will state, where relevant, that photography and filming will take place.
- Those who have sought and obtained permission to photograph or film will be formally identifiable e.g. a badge or sticker will be issued, after production of the letter of approval and identification (Request for Permission to Use Camera and Video Equipment and Notification to Applicant.)
- Information about what to do if concerned about photographing and filming will be available at all events.
- Registration of intention to photograph will be required on the day. This enables tracking of the equipment and operator should concerns arise in the future.

Permission

- Special care must be taken in relation to vulnerable children e.g. child fleeing domestic violence or a child with a disability, and consideration given to whether publication or use of the pictures/film would place the child at risk.
- Young athletes who have a public profile as a result of their achievements are entitled to the same protection as all other children. In these cases, common sense is required when implementing these guidelines. All decisions should reflect the best interests of the child.
- All actions by Scottish Volleyball will be based on the best interests of the child.

Use of Images and Information

- No unsupervised access or one-to-one sessions will be allowed unless this has been explicitly agreed with the child and parents/carers.
- No photographing or filming will be permitted in changing areas.
- All images and accompanying information will comply with Scottish Volleyball Guidelines, where this is within the control of Scottish Volleyball.
- Scottish Volleyball will ensure that all negatives, copies of videos and digital photograph files are stored in a secure place. These will not be kept for any longer than is necessary having regard to the purposes for which they were taken.
- Images will not be shared with external agencies unless express permission is obtained from the child and parents/carers.

Concerns

- Anyone behaving in a way which could reasonably be viewed as inappropriate in relation to filming or photographing should be reported to the person in charge on the day.
- They should be approached for an explanation. If a satisfactory explanation is not provided,
- The circumstances should be reported to the person in charge on the day or Scottish Volleyball Child Protection Officer.
- Where appropriate concerns should also be reported to the police.

There is no intention to prevent club coaches using video as a legitimate coaching aid. Participants and their parents should be aware that this is part of the coaching programme and care should be taken in the storage of such footage. If a club is concerned that someone they do not know is using their sessions for photography or filming purposes, they should ask them to leave and contact the facilities manager.



TRAVELLING WITH GROUPS

Working with young people in sport often requires groups to move around in order to take part in competitions and attend events. There are some particular issues related to duty of care in these situations that require specific attention and include; careful planning, communication with parents/carers, transport arrangements, supervision and staffing, insurance, accommodation arrangements and emergency procedures.

The Scottish Volleyball Association have prepared specific guidelines for 'Away Fixtures', 'Day Trips/Overnight Stays' and 'Travel Abroad/Hosting Teams' that are available via the website or on request from the national office.

Recommended wording for use of photography;

IN LINE WITH THE RECOMMENDATIONS IN THE SVA CHILD PROTECTION POLICY, THE EVENT ORGANISER'S REQUEST THAT ANY PERSON WISHING TO ENGAGE IN ANY VIDEO OR CLOSE RANGE PHOTOGRAPHY SHOULD REGISTER THEIR DETAILS WITH THEM AT THE REGISTRATION DESK BEFORE CARRYING OUT ANY SUCH PHOTOGRAPHY.

ORGANISING AN EVENT

Staging a tournament, competition or event can be a rewarding but sometimes a daunting task. For individuals or groups considering any such activities there are certain responsibilities and a duty of care to those involved including; participants, spectators, event staff and the general public.

In addition to the general issues surrounding health and safety, events involving young people have some particular issues that organisers need to be aware of that relate specifically to child protection and include; discipline, injury and illness, changing rooms and drop off/collection by parents/carers.

The Scottish Volleyball Association have prepared specific guidelines for 'Running Junior Events' and 'Running Camps' that are available via the website or on request from the National office.