



Scottish Volleyball  
Regional Development Officer  
Candidate Specification

<b>FACTORS</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>Qualifications and attainments</b>	<p>Volleyball Coach or equivalent sports coaching qualification</p> <p>Educated to degree level or equivalent</p>	<p>An understanding of Scottish and British Volleyball</p>
<b>Work and other experience</b>	<p>Experience of National Governing Body and /or Local Authority Club Development work</p> <p>Experience in sports coaching and /or sports development</p> <p>Can demonstrate a commitment to CPD</p>	<p>Experience of working with volleyball clubs</p> <p>Knowledge and experience of relationships between Governing Bodies of Sport and external partners</p> <p>Experience of how membership can be increased within a club/NGB</p>
<b>Skills</b>	<p>Excellent administration skills</p> <p>Excellent communication skills</p> <p>Ability to manage budgets.</p> <p>Strong team member with the confidence to work independently.</p> <p>A strategic planner</p> <p>Self motivated and able to meet deadlines</p>	<p>Information and technology skills</p> <p>Evidence of conference and seminar presentations</p> <p>Experience in delivery of education &amp; training courses</p>
<b>Disposition and Personal qualities</b>	<p>Self Motivator</p> <p>High achiever</p> <p>Patience</p> <p>Organised</p>	

<p><b>Key Competencies</b></p>	<p>Leadership - Be open to ideas, establish clear goals, support and motivate others.</p> <p>Managing Delivery - Plan and prioritise workload, manage resources to efficiently achieve goals and meet deadlines.</p> <p>Managing Change - Promote change and improvement where appropriate and adapt to changing situations while maintaining effectiveness.</p> <p>Communicating - Communicate in a positive and influential manner to ensure that relevant information is communicated to the right people, in the right style, at the right time.</p> <p>Working with Others - Work with partners in an effective timely manner which gives confidence in your intention to deliver multifaceted projects.</p>	
<p><b>Other</b></p>	<ul style="list-style-type: none"> <li>• Valid UK driving Licence is required &amp; must be willing to drive as part of the role.</li> <li>• This role is subject to an Enhanced Disclosure Scotland check</li> <li>• An understanding and commitment to equal opportunities in sport</li> <li>• An understanding of individual responsibility in complying with the Health and Safety policies and arrangements.</li> </ul>	