



Scottish Volleyball Association Role Description – Team Manager

Role:

To provide a high quality and safe athlete experience for a designated team at training, matches, events and in doing so, be an ambassador for our sport.

Responsibilities:

- To manage and co-ordinate all athlete and team staff requirements including selections, checking information from team members (e.g. dietary requirements), transport arrangements, kit ordering and distribution.
- To effectively manage all athletes and team staff to ensure a high quality athlete experience throughout
- To be in loco-parentis for all athletes in the team in the event required, including both 'field of play' and 'non field of play' areas.
- To manage athlete and team staff discipline in accordance with the Codes of Conducts and any other agreed protocols
- To manage all communication flows between the SGB, Single Point of Contact, team staff and athletes
- To work in partnership with the Scottish Volleyball Association Child Protection Officer to ensure the safety and well-being of athletes and team staff at all times.
- To work in partnership with other Team Managers and team staff within the sport to ensure coherence between individual, team and sport plans.
- To read and agree to adhere to the Scottish Volleyball Association's child protection policy
- To be familiar with UK Anti-Doping Policies and testing procedures
- To work professionally

Person Specification:

- Experience of managing young people and sports teams on residential trips
- Is a positive role model for all athletes, other team staff and event staff
- Has completed the relevant checks and training in accordance with SGB requirements and the Scottish Volleyball Association Child Protection Policy
- Is competent in managing and co-ordinating individual athlete and team data onto a central database system
- Is people focussed and able to plan, empathise and communicate effectively with athletes, team staff, volunteers and Event Management Staff
- Has an understanding of the issues affecting children and young people and the sensitive way in which these issues must be managed. These include controlling and managing individual and team behaviour, and enforcing the Scottish Volleyball Association's Codes of Conduct and Child Protection Policy
- Has effective listening and communication skills, both written and oral including conflict resolution skills
- Has an understanding of the requirements of a 'performance environment' for developing athletes