



Scottish Volleyball Association Role Description – Child Wellbeing & Protection Officer

The Scottish Volleyball Association will:

- I. Ensure there are policies, procedures, systems, structures, resources and personnel in place to promote the welfare and protection of children and vulnerable groups taking part in all forms of Volleyball.
- II. Actively work jointly with parents/carers and other agencies through joint planning, training and monitoring of their arrangements for the protection of children and vulnerable groups.
- III. Ensure there are quality assurance mechanisms in place to monitor, review and evaluate arrangements for the protection of children and vulnerable groups.

The Child Wellbeing & Protection Officer for Scottish Volleyball Association will:

Responsibilities:

- Lead on the effective implementation of child protection policy and procedures throughout Scottish Volleyball.
- Implement the Scottish Volleyball Association's child protection policy and procedures within the organisation.
- Encourage good practice throughout the whole of Scottish Volleyball by promoting and championing the child protection & wellbeing policy and procedures.
- Monitor and review the child protection & wellbeing policy and procedures to ensure they remain up-to-date and fit for purpose.
- Regularly report to the Management/Committee/Board.
- Raise awareness of the Child Wellbeing & Protection Officer role to parents/carers, adults, and children involved in the organisation.
- Raise awareness of the Code of Conduct for working with children to parents/carers, adults and children involved in the organisation.
- Challenge behaviour which breaches the Scottish Volleyball Code of Conduct.
- Keep abreast of developments in the field of child protection by liaising with the Safeguarding in Sport service, attending relevant training or events and subscribing to the Safeguarding in Sport newsletter.
- Organise/signpost appropriate training for all adults working/volunteering with children in the organisation.

- Respond appropriately to disclosures or concerns which relate to the well-being of a child.
- Maintain confidential records of reported cases and action taken.
- Where required liaise with statutory agencies and ensure they have access to all necessary information.
- Support affiliated clubs and their Club Child Wellbeing & Protection Officers.

Person Specification:

- The ability to build relationships with Management/Committee/Board members, parents/carers, children and adults working/volunteering with children within the organisation.
- An interest in the well-being of children and in safeguarding and child protection matters.
- A willingness to challenge opinion, where necessary, and to drive the child protection agenda.
- Strong listening skills and the ability to deal with sensitive situations with integrity.
- The confidence and good judgment to manage situations relating to the poor conduct/behaviour of others towards a child.

Skills/Experience:

- Attend relevant training to fulfil the role of Lead CPO
- Experience of working with Children

